

Facility Rental Program

Conferences, Seminars & Retreats

DUNBAR



WISCONSIN



Gorgeous Setting • Elegant Facilities • Delicious Meals

NORTHLAND
— CAMP & CONFERENCE CENTER —

Dear Friend,

*W*e want to encourage your group to utilize the great facilities found at Northland. Whether your group wants to have a special retreat, unique event, school camp, or corporate gathering for one day or an entire week, we can accommodate your needs at an affordable price with a very friendly supportive team of camp professionals.

For many years, Northland has been renting its facilities to groups that want to organize their own events, prepare their own schedule, and accomplish their own purposes. By renting Northland, your group has more freedom to shape the event after your own interests and goals. While we are prepared to host groups up to 1,200 individuals, most groups average anywhere between 50–250 people. On most occasions, we are able to host several groups at the same time.

Our prices reflect a desire to keep an event as affordable as possible. At the same time, there is a need to provide a well-maintained place that is continually adding new activities and opportunities. Even after comparing prices among several different facilities, you will be pleasantly satisfied knowing you found a very reasonably priced location for your next event.

Come and experience pristine facilities, vast accommodations, genuine friendly hospitality, and numerous creative and comfort amenities that will provide a satisfying and positive event for your group. Our team works tirelessly to help our guests enjoy themselves.

We will warmly welcome you with our motivated, service-minded team. Contact us today to schedule a phone or in-person consultation, and begin making plans to get your event on the calendar!

The Northland Team



Rental Groups

Possible Rental Groups:

- Businesses
- Civic Groups
- Families/Individuals
- Small Groups
- Large Groups
- Youth Organizations (i.e., Boy Scouts)
- Religious Organizations
- Private and Public Schools
- Hunters, Snowmobilers, ATV'ers

Possible Reasons to Rent the Northland Facility:

- Activities (i.e., trap shooting, quilting, arts and crafts)
- Athletic Events (basketball, volleyball, etc.)
- Conferences
- Meetings
- Retreats
- Reunions
- RV Park
- Seminars
- Special Occasions (i.e., birthdays, weddings, other parties)
- Specialty Events
- Tournaments
- Training Center
- Vacations

Rental Pricing

Group Event Pricing

	1 NIGHT	2 NIGHTS	3 NIGHTS	4 NIGHTS
Youth Event	\$60 3 Meals 2 Activities	\$85 6 Meals 3 Activities	\$110 9 Meals 3 Activities	\$130 12 Meals 3 Activities
Adult Event	\$60 3 Meals 2 Activities	\$95 6 Meals 3 Activities	\$120 9 Meals 3 Activities	\$140 12 Meals 3 Activities
Group Deposit (non-refundable)	\$200	\$250	\$350	\$450

**The amount for each category is the total amount due per guest.
Staying additional nights decreases the amount charged per night.*

Please Note:

- Adult = 18 years and older / Youth = 17 years and younger
- The following pages contain information regarding meal plans and additional details.
- If the group stays for part of the day, prices may be pro-rated.
- Event prices remain the same for anyone who stays at an RV site on campus.
- If you contract for a minimum of 100 or more people, a discount may be available.
- Prices are subject to change.
- If possible, please reserve your event at least six weeks prior to your event.
- Day events are also available. Please contact the Rental Coordinator for pricing. A \$100 deposit (non-refundable) is required.
- The deposit is non-refundable and is applied toward the total bill. Exception: If the group cancels six or more weeks before their event and reserves their event for the next year, one-half of the deposit will be used as part of their deposit for the next year. The remaining balance is due upon arrival. The deposit and remaining balance may be paid by check or cash and sent to the Rental Coordinator.
- Reservations are complete with the deposit, signed Rental Agreement, and group's Event Reservation form. If the signed agreement and deposit are not returned within 30 days of the date specified on the Event Reservation form, prices for the event may change or event dates may be given to another group.
- Northland reserves the right to accept or reject groups at their discretion. Northland does not discriminate on the basis of race, color, gender, age, or disability.

Individual Pricing

(no activity/facility usage)

	WEEKDAY	WEEKEND
RV Site <i>(not available during the summer camping season)</i>	\$35 (per night)	\$40 (per night)
Premium Room	\$60 (per night)	\$65 (per night)
Bunk Room	\$55 (per night)	\$60 (per night)
The Lodges Room	\$85 (per night)	\$90 (per night)

**Meal tickets may be purchased individually.*

**See room pictures on northlandcamp.org/Rental.*

Additional Pricing Information

- Groups may purchase a speaker basket for their event speaker, including items such as fruit, candy, granola bars, chips, drinks, and popcorn for \$30.
- Additional programming (i.e., games and skits) may be purchased if desired. Pricing is based on amount and type of programming needed.
- Printing services are available through the camp office.
- Groups wishing to use the zipline, climbing wall, or tubing hill may contact the Camp Office for pricing.
- Firewood for one campfire is included in the rental cost. Firewood for each additional campfire is \$25.
- The cost is \$50 per hour (with a maximum of \$250 per day for 8 hours) for groups wishing to use the gymnasium beyond the time included in their contract.

Housing Options

Northland has several housing options. As you provide the Rental Coordinator with the number of attendees, we will be able to design a housing plan that will best fit your event.



Option #1: The Lodges

The Lodges each sleep 8-10 people comfortably. Each room includes private bathroom facilities.



Option #2: Guest Rooms

Our Guest Rooms provide full-service accommodations with private bathroom facilities.



Option #3: RV Sites

RV Sites are available for R.V.'s and trailers.

- Adult Events (groups ages 18+): One room for six adults.
- Family and Couples' Events: One room for each family unit.
- Teen and Junior Events: One room for eight teens or juniors.





Meal Plan Details

Each meal will be catered to your event style, whether it is a youth event, men's event, or ladies' event. The following are some sample menu items that are used for different events.

Youth Event

- French Toast
- Eggs and Sausage
- Chicken Sandwiches
- Pizza
- Hot dogs
- Hamburgers
- Lasagna
- Tacos/Nachos
- Soup/Grilled Cheese
- Cookies
- Pudding
- Tossed Salad

** All food options are suggestions and are subject to change.*

Adult Event

- French Toast
- Eggs and Sausage
- Biscuits and Gravy
- Grilled Chicken
- Soup/Bread Bowls
- Fettuccini Alfredo
- Beef Stroganoff
- Pork Loin
- Chicken Cordon Bleu
- Salad Bar
- Fruit
- Apple Cobbler
- Cheesecake
- Fresh Baked Pie

** All food options are suggestions and are subject to change.*

Specialty Items

Specialty items are available at an additional cost per person.

- Steak
- Dessert
- Late Night
- Ribs
- Receptions
- Snacks

Policies

ATVs

All ATVs are to be properly stickered and insured and may only be used on the Northland trails to and from the WI state trail system. Avoid riding on the open playing fields and main campus, including sidewalks, roads, and beachfront. All rules pertaining to ATVs, such as, but not limited to, helmets and age restrictions, should be followed on Northland property. No one under the age of 18 is to operate an ATV.

Buildings

Northland will provide each group with a meeting room appropriate for their size which may be used for sessions and/or other main events.

The Daily Grind Coffee Shop and Bookstore/Snack Shop can be scheduled for free time upon request. For groups under 50, only one store at a time can be open.

Clothing

All attire should reflect the conservative standards of Northland. Clothing should be modest and appropriate for each activity.

Conduct

As a Christian campground, please remember that smoking, drinking, drugs, and conduct and/or attire that promote or reflect wrong values or ethics are not permitted. Northland reserves the right to ask any guest to change their conduct, activities, and attire if deemed inappropriate to the family-friendly and Christian atmosphere our organization highly values.

In keeping with our Christian faith, housing will only be provided for couples who are married in a traditional Christian marriage between one man and one woman. While every rental group may not promote our values in every instance, groups are not welcome if they promote values and practices opposite of our values.

Damages

Guests will be responsible for any damages to the facilities, grounds, and/or equipment beyond the wear and tear associated with normal use.

Departure

To help our volunteer event staff, it would be helpful if guests would do a light cleaning of their room (i.e., garbage thrown away, wet towels put in a corner, etc.).

Emergencies

If 911 is called, guests must contact someone on the camp staff at the contact numbers provided. If ambulance service is requested, meet them at the front entrance and guide them to the designated location.

Equipment

The event rental fee does not include full-access to all of our equipment. Please plan to bring your own equipment for group games and events.

Firearms

All guns must be cased and securely stored in the owner's vehicle. Non-owners and minor children should not have unsupervised access to firearms.

A shooting range is provided and is the only designated place for shooting. Only shoot at the appropriate targets for the firearms used; most targets are designed for .22 rifles. Clean up the range after use.

BB guns may only be used at the rifle range; paintball guns may only be used at the paintball field.

Fire Extinguishers

A \$50 recharging fee will be assessed to any group whose members unnecessarily discharge a fire extinguisher.

Firewood

Your group will be provided one campfire at the lake during your time at Northland. Additional campfires may be held at a cost of \$25 per fire.

Fishing

A license is not required to fish on our privately-owned lake; however, catch and release is the preferred method. Bait is available through local businesses.

Insurance

Each group is required to provide proof of insurance for every person in the group.

Kitchen/Dining Hall

The State of Wisconsin does not allow groups to bring outside food into the kitchen, except for medical reasons, such as gluten free or dairy free diets.

Those with special dietary needs, such as food allergies, may bring their own food. A menu may be made available upon request from the Food Service Director.

Medical Supplies

Each group renting the facilities is responsible to provide nursing and/or first aid assistance and supplies to their group while at Northland.

Music

All music played should be in alignment with Northland's conservative standards.

Pets

Pets are not permitted at Northland with the exception of service pets, such as seeing-eye dogs.

Programming

Northland's events include all-in-one pricing. The Rental Coordinator will work with you to help you customize a schedule for your group. You are welcome to integrate your own games and activities into the schedule as well.

Quiet Hours

Northland's quiet hours are from 11pm to 7am.

Retail

Northland will make the Bookstore, Snack Shop, and the Daily Grind Coffee Shop available to rental groups. Rental groups may not bring in outside retail to sell.

Schedules

Please confirm your group schedule with the Rental Coordinator at least three weeks prior to your arrival. The Rental Coordinator or Program Director can assist you by providing sample schedules and ideas.

Visitors

If you invite family or friends to Northland for the day, they may purchase meal tickets or a Day Pass to participate in your event programming. Non-paying guests may not utilize event programming. Please make sure all guests sign in and receive a guest badge at the Camp Office. All guests are expected to follow Northland's guidelines.

Volunteers

Each group is expected to bring at least two, but no more than five, volunteers. These volunteers will not be charged for food or housing, but they are expected to be available to work in the kitchen and other necessary areas.

Water Safety

All boaters under 18 must wear a lifejacket; all others must have a floatation device or lifejacket in the boat. Lifejackets and paddles will be available outside the boathouse. Make sure boats are secured after use. Do not boat in the swimming area. Return all swimming accessories to their designated locations after use.

Swim at your own risk. All non-swimmers should be closely supervised by an attending adult.

Swimmers should wear appropriate, modest swimsuits at the beachfront. Anyone 18-years-old and younger must wear lifejackets when riding the waterslide.

Procedures

Reservations

Assign one person as your group leader to work with our Rental Coordinator.

Call the Rental Coordinator to discuss possible dates for your event.

After determining dates for your event, please fill out the Rental Agreement and return it to the Camp with the deposit fee. Also, please note that your dates are not reserved until the Rental Agreement and deposit fee have been received. You will be notified with a confirmation email when the Agreement and deposit have been received.

Scheduling

As a rental event, you have the opportunity to plan your own schedule. If you would like additional help with this process, please notify the Rental Coordinator. Here are a few helpful tips to consider when building your schedule:

1. Determine the time and the length of your meals. Example: For teen events, 30-40 minutes is the approximate time for a meal, but for adult events, plan about 45 minutes.
2. Decide the number and length of each session. Most groups do not prefer to have their sessions too late or immediately following a meal. Provide at least 20 minutes between meals and sessions to allow attendees an opportunity to prepare for sessions.
3. Determine what time you would like to set for curfew. Reminder: Northland's quiet hours are between 11:00pm and 7:00am.

4. Consider which activities your group would enjoy. The Rental Coordinator will help you with scheduling to ensure adequate staffing. Some activities, such as the zipline and the climbing wall, cannot be operated at the same time.

5. Decide when you would like the Daily Grind Coffee Shop and Snack Shop available.

6. Make sure you give your group time to relax!

Please provide a tentative event schedule for the Rental Coordinator at least four weeks prior to your event so that Northland can plan for the necessary workers. Also, please provide a detailed final event schedule three weeks from your event and the final list of attendees one week before your event.

Room Assignments

Discuss available rooms and cabins with the Rental Coordinator. Assign each group the appropriate rooms before their arrival. If you need help with this process, please contact the Rental Coordinator.

Arrival

Please make arrangements with the Rental Coordinator for registering your group. Someone from your group should arrive early to greet guests and direct them to the appropriate place.

Please provide the Rental Coordinator with a roster of all event participants and a copy of room assignments.

Departure

Check-out with the Rental Coordinator at the Camp Office before leaving.

Sample Schedules

Youth Event Schedule

Thursday	
4:00-6:00	Arrival
6:00-6:45	Dinner
7:15-8:30	Orientation/Session 1
8:30-9:15	Group Activity
9:15-10:30	Daily Grind Coffee Shop Open
9:15-11:00	Open Gym, Game Room
11:00-11:30	In Cabins/Ready for Bed
11:30-	Lights Out

FRIDAY	
7:15-	Rise and Shine
7:30-8:00	Cabin Clean-Up
8:00-8:45	Breakfast
9:00-10:00	Session 2
10:00-10:30	Devotions
10:45-12:00	Session 3
12:00-12:45	Lunch
1:00-5:30	Free Time Activities
6:00-6:45	Dinner
7:15-8:15	Session 4
8:30-9:15	Group Activity
9:15-10:30	Daily Grind Coffee Shop Open
9:15-11:00	Open Gym, Game Room
11:00-11:30	In Cabin/Ready for Bed
11:30	Lights Out

SATURDAY	
8:00-8:45	Breakfast
9:00-10:00	Session 5
10:00-11:15	Group Activity
11:15-12:00	Pack Up/Clean Cabins
12:00-12:30	Lunch
12:30-1:30	Departure

Adult Event Schedule

FRIDAY	
5:00-6:00	Arrival
6:00-7:00	Supper
7:30-8:30	Session #1
9:30-11:00	Free Time

SATURDAY	
7:00-7:30	Daily Grind Coffee Shop
7:30-8:00	Breakfast
8:00-8:45	Session #2
9:00-9:15	Refreshments
9:30-10:30	Session #3
10:45-1:00	Free Time/Competitions
1:15-2:00	Lunch
2:00-	Pack Up/Departure

Activities

Archery, Rifle, and Slingshot Ranges
 Sand Volleyball
 Outdoor Basketball
 Frisbee Golf
 Indoor Basketball
 Indoor Volleyball
 Human Foosball
 Carpetball
 Swimming/Boating/Waterslide
 Hayrides
 Campfires
 Skeet Shooting
 Mini-golf
 Climbing Wall
 Zipline
 Tubing Hill
 and more





NORTHLAND

CAMP & CONFERENCE CENTER

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